

Document Checklist for Identity Verification Through the SelectCT ID Program

You will need to provide all original documents, or certified copies, to prove the following:

- Identity
- Legal Presence in the United States
- Social Security Number
- Connecticut Residency (2)
- Name Change Documents (if applicable)

You must present two (2) forms of identification; at least one of the documents must be from the Primary document list.

NOTE: PHOTOCOPIES OR NON-CERTIFIED COPIES WILL NOT BE ACCEPTED.

Two (2) forms of the same identification will not be accepted. If any document presented is in a language other than English, it must be translated by an approved translator.

IDENTITY:

PRIMARY

- _____ US Birth Certificate (Government Issued)
- _____ US Valid Passport or Passport Card
- _____ Valid Foreign Passport w/ a valid U.S. Visa and I-94
(See Legal Presence for additional requirements)
- _____ Certificate of Naturalization
- _____ Certificate of Citizenship
- _____ Permanent Resident Card

SECONDARY

- _____ Valid U//US Territory or Canadian photo driver license
- _____ Valid US or Canadian issued photo learner permit
- _____ Connecticut non-driver identification
- _____ Military ID or dependent card with photo
- _____ Connecticut pistol or firearm permit
- _____ Military discharge/separation papers (DD-214)
- _____ Court Order
(Ex. Inc. name change, adoption, marriage or civil union dissolution)
- _____ Marriage license
- _____ Pilot's license
- _____ School record/transcript (must be certified)
- _____ Social Security Card
- _____ CT State Department of Social Services photo public assistance card
- _____ CT Department of Corrections original certificate of identification
- _____ Baptismal certificate or similar document
- _____ State or Federal Employee Identification with signature and photo.

LEGAL PRESENCE:

Valid foreign passport with a US Visa and an I-94 or a Permanent Resident Card in addition to:

- _____ Holders of a B1 or B2 Visitor's Visa are not eligible for a driver's license or identification card unless a valid USCIS Employment Authorization Card and verification of an application pending for Lawful Permanent Residence is provided.
- _____ Foreign students with an F1 Visa status must show USCIS document I-20 and verification of current enrollment in a Connecticut school.
- _____ Foreign students/F1 Visa with Employment Authorization Card bearing "student post-completion opt" (optional practical training) must also present employment letter.
- _____ J1 Visa holders are required to show United States Immigration and Customs Service (USICS) document DS2019.
- _____ H1B Visa holders are required to show a valid USCIS employment Authorization Card and an employee verification letter from a Connecticut employer.

All applicants will be verified through USCIS for legal status before a driver's license/identification card will be issued.

SOCIAL SECURITY:

You must present your Social Security card or a recent W-2 form to prove your Social Security number. The W-2 Form is only used to prove your Social Security number. It is not an acceptable form of Identification.

_____ Social Security Card

_____ Recent W-2 form

CONNECTICUT RESIDENCY:

You must provide **two** original documents from the following lists to prove your home is located in Connecticut. The documents **do not** need to include a post-marked envelope and may have been sent to a P.O. Box or by email. Both documents must:

- show your name and your Connecticut residence address
- be dated within 90 days (unless stated otherwise below)
- be computer generated (typed)

_____ **Computer-generated bill** from a bank or mortgage company, utility company, credit card company, doctor or hospital

_____ **Bank statement** or bank transaction receipt showing the bank's name and mailing address

_____ **Pre-printed pay stub** showing your employer's name and address

_____ **W-2 form** property or excise tax bill, or Social Security Administration or other pension or retirement annual benefits summary statement and dated within the current or immediately prior year

_____ **Medicaid or Medicare benefit statement**

_____ **Current motor vehicle loan statement**

_____ **Residential mortgage** or similar loan contract, lease or rental contract showing signatures from all parties needed to execute the agreement and dated within 12 months of the date of application

_____ First-class mail

_____ **Connecticut voter registration card**

_____ **Change-of-address confirmation** from the United States Postal Service showing your prior and current address (Form CNL107)

_____ **Survey of your Connecticut property** issued by a licensed surveyor

_____ **Valid Connecticut handgun permit**

_____ **Official School Records** showing enrollment

_____ **Parents or legal guardians of minors** may provide the documents required above for minors residing at the same address to prove residency for the minor

NAME CHANGE DOCUMENTS (if applicable)

By law, the name shown on the Primary document is presumed to be your full legal name. No other name will be used on your learner permit, driver license, or identification card unless you also present an original or certified copy of a court order or decision supporting a change of name.

If there have been multiple name changes, you must provide documentation to prove the continuity of the names.

_____ Marriage or Civil Union Certificate

_____ Marriage of Civil Union dissolution

_____ Probate Court name change document

NOTE: Prior to the issuance of a credential with a name change, you must first visit the Social Security Administration (SSA) to change your name. All applicants will be verified through SSA.